

# GOVERNOR'S OFFICE OF ELECTRONIC HEALTH INFORMATION

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**Cabinet for Health and Family Services  
Governor's Office of Electronic Health Information  
Information Technology Policies**

**Category: 14 000.000  
Category Title: GOEHI OBLIGATIONS**

**000.000 Policy Title: Disaster Recovery Planning**

**Policy: KHIE Disaster Recovery Plan.** KHIE will develop, test, and maintain at all times, an appropriate KHIE Disaster Recovery Plan.

- 1.1** It will include necessary procedures and reconciliation provisions, the necessary software, data storage, and computer equipment, either directly or indirectly through a third party vendor, to enable KHIE to resume full service availability to Participants within forty eight (48) hours from the onset of a major disruption in normal health information exchange operations.
- 1.2** Upon request, KHIE agrees that it shall provide Participants with a copy of KHIE's official Disaster Recovery Plan.

**Scope:** This policy applies to all GOEHI and KHIE employees and contractors, including all persons providing contractor services.

**Policy/Procedure Maintenance Responsibility:** The Governor's Office of Electronic Health Information is responsible for the maintenance of this policy.

**Exceptions:** There are no exceptions to this policy.

**Review Cycle:** Bi-Annual

**Timeline:**

Revision Date:

Review Date:

Effective Date: